

DEPARTMENT OF SOCIAL SERVICES



October 5, 1982

ALL-COUNTY INFORMATION NOTICE NO. 1-136-82

TO: ALL COUNTY WELFARE DIRECTORS

SUBJECT: LOW INCOME HOME ENERGY ASSISTANCE PROGRAM

The Office of Economic Opportunity (OEO) will begin distribution of Low Income Home Energy Assistance Program (LIHEAP) applications for the 1982-83 program no later than October 15, 1982.

In order to facilitate maximum participation of its designated target population the OEO would like to include County Welfare Offices as part of its distribution network. This department urges you to cooperate with OEO in its effort to provide maximum access to California's LIHEAP Program.

OEO suggests that County Welfare agencies can participate in the distribution process as follows:

- (1) Provide and place a LIHEAP program poster in a conspicuous location.
- (2) Place LIHEAP applications in a convenient location to be picked up by potential LIHEAP applicants.
- (3) Provide a contact person for monitoring and replenishing applications.

The Office of Economic Opportunity will do the following:

- (1) Contact each Welfare agency by letter and follow-up by telephone informing them of its distribution process.
- (2) Deliver applications and posters by mail and/or courier to each field office.
- (3) Provide an OEO contact person for replenishing applications.

Any questions concerning this matter can be directed to Paula Sykes, OEO's outreach coordinator at (916) 427-4118.

A handwritten signature in cursive script, reading "Marion J. Woods", is written over the typed name.

MARION J. WOODS
Director

cc: CWDA